



DATE: April 5, 2012

TO: Development Processing Review Committee

FROM: Rick LeFeuvre, Director, OC Public Works/OC Planning

SUBJECT: DPRC Meeting Minutes – March 8, 2012

A meeting of the Development Processing Review Committee was held on Thursday, March 08, 2012, at 8:30 a.m. in the H. G. Osborne Building, on the Seventh Floor, in Conference Room 724.

The following persons were in attendance:

MEMBERS

Michael Recupero - Recupero & Associates, Inc. (1st District) Jay Bullock - Planning Solutions, (Chair) (2nd District) Jackie Hare - J. L. Hare Associates, Inc. (2nd District) Joe Lambert - Construction Planning Services (3rd District) Carl Taylor - Huitt-Zollars, Inc. (Vice-Chair) (4th District) Thomas Grable - Tri-Pointe Homes (5th District)

GUESTS

Brett Petroff – OCFA Rebecca Schade – OCFA Rosette Sunio – Guest of Carl Taylor Jessica Toohey – Huitt-Zollars, Inc.

STAFF

Rick LeFeuvre - Director, OC Planning

Michael Balsamo – Manager, OC Planning/OC Community Development Laree Brommer – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities

Eric Hull – Manager, OC Community Development/Neighborhood Preservation Judy Kim – OC Community Development/Customer Care/Permit Services David Shepherd – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities

Hadi Tabatabaee - Orange County Building Official, OC Public Works

MEMBERS ABSENT

Lee Lowrey – Lowrey Pacific Capital (1st District) Rick Fitch – Hunsaker & Associates (3rd District) Fred Ameri – RBF Consulting (5th District)

1. Approval of Meeting Minutes for February 09, 2012

The meeting minutes for February 09, 2012 were moved for approval by Tom Grable and seconded by Jay Bullock.

2. Planning Division Update

Michael Balsamo reported the following:

- The Development Fee deferral is to once again go to the Board of Supervisors on May 1st.
- Dave Shepherd will be leaving the County by the end of the month for a new position at BIA.

Eric Hull reported that the Community Clean-Up event in Midway City was a success. With the help of volunteers and through a partnership with OC Waste & Recycling, ten heavy-duty trash bins were distributed throughout the community. They hope to hold Community Clean-Up events every quarter.

3. OCFA Representative

- Brett Petroff and Becky Schade attended as representatives of the OCFA;
 they may continue to attend quarterly, or twice a year.
- Becky will continue to be available at the Building and Planning counter every other Thursday, for four hours.
- Brett reported the following:
 - o The OCFA was glad to participate in the update of the Standard COAs and welcomed the changes to be implemented. Their only request is to have a few weeks notice before the launch date in order to familiarize themselves with the new application.
 - They will be assuming all fire protection services for Santa Ana by the end of April, therefore plan check review will no longer be sent to Santa Ana Fire.
 - o They currently have a five to ten day plan review turnaround time, with smaller projects completed OTC. Although Santa Ana currently has the second largest fire department in Orange County, they hope to maintain accelerated reviews and their 97% rate of completion within the turnaround time, despite the added workload.
 - o In order to build more continuity, the OCFA has been regrouped into six different logical groupings, each of which has their own purpose, goals, audience, and program manager. It is designed to achieve specific objectives and to avoid duplicating services already provided by another agency.
 - The OCFA is building the bench behind Brett Anderson for fuel mod review.
- Brett stated that OCFA will not go back on past narrow street approvals now that residential fire sprinklers are mandated for all new homes.
- Carl Taylor encouraged continued OCFA focus and participation on Subdivision Committee. He also suggested OCFA consider contract plan check resources if development activity picks up.

• Mike Recupero advised that "Plant Palette 2" may be considered when asked (it was not adopted by OCFA).

4. OCPW Standard Plans Manual

Hadi Tabatabaee reported that the Standard Plans update continues to progress smoothly. The subcommittee just approved changes to the 1300 series and is currently reviewing the 1800 series. They hope to finalize all the updates by the end of May.

5. Strategic, Methodical and Consistent (SMaC) Recipe for DPRC

This item will be discussed further at the April meeting. The goal will be to identify all the positive accomplishments of the DPRC and how they were achieved, as well as methods that have been ineffective and changes that should be implemented.

6. Other Business

Hadi Tabatabaee reported the following:

- The County may create exceptions for taking into account seismic forces for smaller retaining walls, so that builders will not be required to use the entire seismic footing size.
- The Cal Green Building Code updates will become effective in July; any new additions to commercial buildings will need to comply.
- As disability access is State code, the ADA regulations apply to government projects and government financed projects.

7. Next Meeting

The next meeting of the Development Processing Review Committee will be held on Thursday, April 12, 2012, at 8:30 am.